



**PROCEDURES FOR ANNUAL GENERAL MEETING OF SHAREHOLDERS
("Meeting")
PT BANK PANIN DUBAI SYARIAH TBK
("Company")**

1. The meeting will be held in Indonesian.
2. Shareholders or their proxies who physically attend the Meeting and come after registration is closed cannot attend the Meeting and their votes are not counted at the Meeting.
3. Based on Article 13.1.(1) of the Company's Articles of Association, the Meeting is chaired by a member of the Board of Commissioners who is appointed by the Board of Commissioners.
4. Quorum of Attendance
According to Article 14.2.(1) letter a of the Company's Articles of Association, the Meeting may be held if attended by the Shareholders or their proxies who represent more than 1/2 (one half) of the total shares with valid voting rights.
5. All agenda items of the Meeting are discussed and discussed on an ongoing basis.
6. After discussing all the agenda of the Meeting, the Chairperson of the Meeting will provide the opportunity for the Shareholders of the Company or their proxies to submit questions, opinions, proposals or suggestions prior to voting on matters relating to the agenda of the Meeting. The questions that will be answered are questions related to the agenda of the meeting.
7. Those who are entitled to ask questions at the Meeting are only the Shareholders of the Company or their legal proxies whose names are recorded in the Register of Shareholders of the Company on May 13, 2024 and present before registration closes.
 - a. The process of physically submitting questions and/or opinions:
 - i. Shareholders or their proxies who wish to ask questions are welcome to raise their hands and submit the completed Question Form to the Company Officer.
 - ii. The Company's officers will take the form from the shareholders or their proxies, and submit it to the Chairperson of the Meeting.
 - b. The process of submitting questions and/or opinions electronically:
 - i. Questions and/or opinions per Meeting agenda can be submitted in writing by the shareholders or proxies by using the chat feature in the 'Electronic Opinions' column available in the E-meeting Hall screen on the eASY.KSEI application. Giving questions and/or opinions can be done as long as the status of the Meeting in the 'General Meeting Flow Text' column is "Discussion started for agenda".
 - ii. The proxies who are present electronically and will submit questions and/or opinions of their shareholders during the discussion session per agenda of the Meeting are required to write down the names of the shareholders and the size of their share ownership, followed by related questions or opinions.

- c. For time efficiency, questions are limited to 3 (three) opportunities to submit questions and/or opinions on each agenda item of the Meeting.
- d. Questions and/or opinions submitted orally cannot be responded to.
- e. The questions that will be answered are questions that are directly related to the agenda of the Meeting.
- f. After all questions and/or opinions are submitted, the Chairperson of the Meeting will answer and/or respond to the questions and/or opinions.

8. Voting Rights:

- a. Only the Shareholders of the Company whose names are recorded in the Register of Shareholders of the Company on May 13th, 2024, or their Proxies are entitled to cast votes.
- b. Each share entitles its holder to cast 1 (one) vote.

9. Meeting Resolutions:

- a. Meeting decisions are made by way of deliberation for consensus. If deliberation to reach consensus is not reached, then a vote will be held with the following conditions:

Based on Article 14.2.(1) letter c of the Company's Articles of Association, the Meeting may adopt valid resolutions if approved by the Shareholders or their Proxies representing more than ½ (one half) of the total shares with voting rights present in the meeting. Meeting decisions are taken based on the vote count that has been submitted through physical voting and eASY.KSEI.

- b. Electronic collection process:

- i. The electronic voting process takes place on the eASY.KSEI application on the E-meeting Hall menu, Live Broadcasting submenu.
- ii. Shareholders who are present alone or are represented by their proxies but have not yet cast their vote on the agenda of the Meeting as referred to in the Summons have the opportunity to submit their vote during the electronic voting period opened by the Company.
- iii. When the electronic voting period per meeting agenda begins, the system automatically runs the voting time by counting down a maximum of 5 (five) minutes. During the electronic voting process, the "Voting for agenda item has started" status will be seen in the 'General Meeting Flow Text' column. If the shareholders or their proxies do not vote for a particular meeting agenda until the status of the meeting as shown in the 'General Meeting Flow Text' column changes to "Voting for agenda item has ended".

- c. Physical voting process:

- i. At the time of voting, shareholders who disagree or do not vote (abstain) are welcome to raise their hands and provide a voting form.
- ii. Then we will count the number of shares that disagree or abstain.
- iii. Shareholders or their proxies who do not raise their hands to submit voting forms to disagree or abstain from the submitted proposals are deemed to have approved the submitted proposals.
- iv. In accordance with Article 47 of the Financial Services Authority Regulation No.15/POJK.04/2020 and Article 14.2.(8) letter 1 of the Company's Articles of Association, shareholders or their proxies with voting rights who attend the Meeting but abstain (do not vote) are considered cast the same votes as the votes of the majority of shareholders who cast votes.

10. View Live Broadcast of the Meeting
 - a. Shareholders who have registered at eASY.KSEI no later than the specified time limit can witness the progress Meeting through the Zoom Webinar by accessing the eASY.KSEI menu, the GMS Show sub menu which is in the AKSes facility (<https://dinding.ksei.co.id/>).
 - b. GMS broadcasts have a capacity of up to 500 (five hundred) GMS participants with attendance determined on a first come first serve basis.
 - c. Shareholders who only witness the implementation of the Meeting via GMS Impressions but are not registered to attend electronically on the eASY.KSEI application, the presence of the Shareholders or Shareholders' Proxy is considered invalid and will not be included in the meeting attendance quorum calculation.
 - d. To get the best experience in using the eASY.KSEI application and/or GMS Impressions, shareholders or the proxy is advised to use the Mozilla Firefox browser.
11. Meetings are held in a hybrid (physically and electronically) manner :
 - a. Meeting Participants who are in the room are limited to a maximum of 50 person, consisting of 7 Board of Directors and Board of Commissioners, 15 Shareholders person, Corporate Secretary 2 person, Legal 2 person, eASY.KSEI and AKSes.KSEI operators 3 person, Technician and IT 4 person, MC 2 person, Prayer reader 1 person, Sound Card PIC 1 person, Receptionist 2 person, Documentation 1 person, PT. Raya Saham Registra 4 person, Notary 4 person and KAP 2 person.
 - b. Follow health procedures and protocols to prevent the spread and transmission of other viruses determined by the Company .
 - c. The Company does not provide souvenirs, foods and drinks.
 - d. Shareholders or Shareholders' proxies who are present, are kindly requested to attend the Meeting in an orderly, polite manner and not take any action that could disrupt the Meeting.
12. By the announcement on Meeting Agendas, Code of Conduct, Information, Notice and Invitation of the GMS in the Company's Website, the Meeting shall be held as efficient as possible and limit the number of participants in the room.
13. The Company does not provide and distribute the Meeting materials in printed form to shareholders or their proxies who are physically present at the Meeting. All Meeting materials such as the annual report, explanation of the agenda and the Meeting Rules can be downloaded on the Company's website (<https://pdsb.co.id>).
14. The Chairperson of the Meeting has the right to take all necessary actions to ensure the implementation of the Meeting takes place in an orderly and smooth manner, including but not limited to asking the Meeting participants who are judged by the Chairperson to have disrupted the orderliness of the Meeting to leave the Meeting room.
15. If during the Meeting there are conditions that have not been regulated in these Rules, the Chairperson of the Meeting will determine policies by considering the Company's Articles of Association and/or applicable legal provisions.